

To be completed by management:

PROPERTY: Yorktown Estates Apartments
 Address _____ Apt. No. _____ Landlord/Agent: Resident Services, Inc.
 Lease Term: _____ to _____ Move in date: _____ Address: 251 S. Yellowstone Drive
 Madison, WI 53705
 Phone: (608)-233-9533 Fax: (608)233-1011
 Monthly Rent: \$ _____ + Parking \$ _____ + Pet Fee: \$ _____ = \$ _____ Rental Agent: _____
 Earnest Money Deposit: \$ _____ Utilities Paid by Tenant: Heat YES Elect. YES Water/Sewer NO Softener Rental NO

NAME(S) OF ALL PERSONS TO OCCUPY APARTMENT: (Full legal names, including middle initials – no nicknames.)

First Name	Middle Initial	Last Name	Date of Birth*	Social Security #	Driver's License #
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____

How did you first learn of us? _____

HOUSING REFERENCES:

Present Address: _____ City _____ State _____ Phone _____ Rent _____ Zip _____

Landlord: _____ Phone _____ Length of stay _____ Reason for leaving _____

Previous Address: _____ City _____ State _____ Zip _____ Rent _____

Landlord: _____ Phone _____ Length of stay _____ Reason for leaving _____

INCOME REFERENCES:

Employer (if applicable): _____ Position _____ How Long _____ Office Phone _____

Supervisor: _____ Phone _____ Monthly Gross Income _____

Employer (if applicable): _____ Position _____ How Long _____ Office Phone _____

Supervisor: _____ Phone _____ Monthly Gross Income _____

Other sources of Income (please explain) _____ Monthly Gross Income _____

Do you have a Section 8 voucher? Yes _____ No _____

Applicant's Monthly Gross Income _____ + _____ Total: _____

CREDIT REFERENCES: Resident Services, Inc. will request a credit report through a credit reporting agency.

DO YOU HAVE PETS?: Cat/s _____ If so, how many? _____ Dog _____ Breed _____ Lbs. _____

Written Authorization Required for Pets

I HAVE READ AND WILL ABIDE BY THE PET POLICY; SEE ATTACHED. Initial Here: _____

VEHICLE/S: How many? _____ CERTAIN VEHICLES ARE RESTRICTED; SEE RULES AND REGULATIONS.

IN CASE OF EMERGENCY CONTACT: (Must be someone other than a co-occupant of the apartment for which you are applying.)

Name: _____ Address _____ City _____ State _____

Phone: _____ Relationship _____

Have you been convicted of an offense which must be reported under the Sex Offender Reporting Requirement in Wis. Stat. s. 973.048: Yes _____ No _____

Receipt of earnest money in the sum of \$ _____ is hereby acknowledged. The undersigned agree (s) that the landlord shall have up to twenty-one (21) calendar days from the acceptance of the earnest money deposit to approve or deny the rental application. This deposit is to be returned if this application is not approved. If approved this sum will be applied to the security deposit and/or first month's rent. At the time of entering into a rental agreement the applicant agrees to pay the balance of the security deposit, if any. If the applicant refuses to enter into a rental agreement after this application has been approved, actual costs and damages incurred will be deducted from the deposit. Deposits may be withheld as compensation for lost rent if the landlord makes reasonable efforts to mitigate the rental loss in accordance with 704.29 Wis. Statutes. The applicant consents to a routine inquiry of references and credit agencies and criminal background. This inquiry will provide information concerning the applicant's character, credit-worthiness and reliability. At applicant's request, landlord will advise if a credit report is requested and the name and address of the credit reporting agency. Applicant acknowledges receipt of a copy of this application with reverse side disclosures as part thereof which may be applicable. THIS APPLICATION IS SUBJECT TO THE APPROVAL OF THE LANDLORD OR AGENT. FALSE, INACCURATE, OR INCOMPLETE INFORMATION MAY RESULT IN THE REJECTION OF THIS APPLICATION. IF A MATERIAL MISREPRESENTATION IN THE APPLICATION IS DISCOVERED AFTER A LEASE IS EXECUTED, LANDLORD MAY TERMINATE THE TENANCY. *DATE OF BIRTH IS NECESSARY FOR BACKGROUND CHECKS AND WILL NOT BE USED IN ANY DISCRIMINATORY MANNER.

By signing below, I hereby authorize my references (including current or past housing; current, past, or future employment; banking, credit agencies and personal references) to provide Resident Services, Inc. and the properties they manage with any information needed pertaining to the approval of my application for tenancy.

APPLICANT(S) SIGNATURE(S): _____ Please print email addresses: _____ May we contact you by email? YES NO

_____ Date: _____ email: _____

_____ Date: _____ email: _____

NOTICE: You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections at <http://offender.doc.state.wi.us/public/> or at 1-877-234-0085 or 1-608-240-5830.

APPLICATION VERIFIED BY: _____ APPROVED BY: _____

LANDLORD DISCLOSURES AND REQUIREMENTS

Items one through ten are required of a landlord/agent by the State of Wisconsin and all items are required by the City of Madison prior to entering into a rental agreement with a tenant and/or prior to accepting earnest money or a security deposit. Other governmental jurisdictions may have additional laws and regulations that apply.

TENANT/APPLICANT ACKNOWLEDGES HAVING BEEN ADVISED:

1. A receipt for money collected has been given Tenant (see page 1).
2. That copies of the proposed lease and rules and regulations of the Landlord have been made available to Tenant for inspection.
3. Of the name and address of the person authorized to receive rent, manage and maintain the premises who can readily be contacted and an owner or agent with an address within the state authorized to receive and receipt for notices and demands and at which service of process can be made in person (see page 1).
4. Tenant has seven days after the beginning of tenancy to inspect the dwelling unit and notify Landlord of any damages or defects existing prior to the beginning of tenancy.
5. Of utility charges not included in the rent (see page 1).
6. Of the following uncorrected building and housing code violations, for which the Landlord has received notice from code enforcement authorities and which affect the entire premises (in the City of Madison) or, only the dwelling unit and common areas (State of Wisconsin):
None.
7. That the premises contain the following conditions adversely affecting habitability: None.
8. That the Landlord has actual knowledge of the following uncorrected building code or housing code violations that present a significant threat to the prospective tenant’s health or safety: None.
9. Within seven (7) days after the start of the tenancy, Tenant may request, in writing, that Landlord provide Tenant with a list of physical damages or defects, if any, charged to the previous tenant’s security deposit.
10. Landlord promises to repair, clean, or improve the premises as follows by the completion dates noted:_____.
11. Security deposits may be withheld only for Tenant damage, waste or neglect of the premises or the nonpayment of rent, utility services or mobile home parking fees for which the Landlord becomes liable and other reasons specifically and separately negotiated and agreed to by the Tenant in writing other than in form provision.

THE FOLLOWING APPLY TO THE CITY OF MADISON ONLY

12. That a copy of notice of eligibility for rent abatement, if any which affects the rental unit or common areas has been provided to the tenant.
13. That the definition of “family” pursuant to s. 28.211, Madison General Ordinances is as follows: “A family is one of the following:
 - (1) an individual; or
 - (2) Two (2) or more people related by blood, marriage, domestic partnership, or legal adoption, living together as a single household in a dwelling unit, including foster children; and up to four (4) roomers and their dependents; or
 - (3) Up to five (5) adults and dependents of each, living together as a single household in a dwelling unit; or
 - (4) Up to six (6) unrelated people who have disabilities under the Fair Housing Amendment Act (FHAA) or the Americans with Disabilities Act (ADA), who are living together as a single household because of their disability and requiring assistance from a caregiver.
 - (b) Up to two (2) personal attendants who provide assistance or support to people with disabilities under the FHAA or ADA shall be considered part of a family. Such Services may include support and assistance with activities, daily living or independence, including but not limited to, personal care, housekeeping, meal preparation, laundry and companionship.

(Am. By ORD-23-00008, 1-12-23, Am. By ORD-23-00022, 3-10-23)

14. That the off-street parking requirements of the dwelling unit pursuant to 28.11 Madison Ordinances is at least one (1) except in the “central area” as per section 28.07(1)(g) of the Madison Ordinances.

Resident Services, Inc. Pet Policy

Revised 12/12/2023

General Pet Policies:

- **Dogs are not permitted at Highland Terrace**
- 1 dog, adult weight not to exceed 35 lbs.
- Or 2 cats.
- Or 1 dog not exceeding 35 lbs. and 1 cat.
- Or 2 dogs with a combined weight not to exceed 35 lbs.
- Dogs must be at least 1 year old (veterinarian verification required).
- All pets must be neutered* / spayed (veterinarian verification required).
- Permission to keep a pet is granted at management's sole discretion.
- Management may restrict pets to specific apartments.
- Management reserves the right to modify its pet policy and pet lease terms upon renewal.
- Management may restrict certain breeds.
- Requests to keep pets of any other species will be approved at management's sole discretion.
- Before acquiring a pet, resident must first obtain management approval and sign a pet lease.
- Resident agrees to pay a monthly non-refundable pet fee. Contact the leasing office for details.
- Only the pets described and named in the pet lease are permitted. No additional or different pet is authorized.
- Unauthorized pets may not be kept in the apartments, even temporarily. Visiting pets are subject to the same restrictions as resident pets.
- All pets are to be licensed and vaccinated in accordance with local ordinances.
- Resident warrants the pet to be housebroken with no history or tendency of causing physical harm to persons or property. Residents are responsible for ensuring that their pets do not disturb or annoy other residents, guests, or neighbors.
- The pet fee does not apply to the cost of repairs or restoration.

*Dogs of 1 year to 18 months old, but not yet recommended by a veterinarian to be neutered, will be permitted if all other criteria are met. Neutering must be performed at or prior to 18 months of age. Veterinarian verification of need to wait for the procedure, and subsequent proof of neutering will be required.

Notwithstanding any other provision, people with disabilities may keep service/companion animals in accordance with the Americans with Disabilities Act. Nothing herein shall hinder full access to the apartments and common areas by persons with disabilities.